

## **Worship & Music Department Meeting Minutes**

September 3, 2020

**Present:** Pastor Tim Vander Haar, Michael Match, Roy Winegar, Barbara Klinglenmeier, Donna Hood, Laura Wiles, Carol Beatty, Scott Peterson and Betsy Peterson. cc: Ann Taylor, Barb Kartes, Elisabeth Major, Nancy Doctor, Mike Akhurst, Deborah Vanderwier and Eddie Jankowski

**Please note that, due to the Covid-19 Quarantine, this meeting was held in a Zoom session.**

**Call to Order:** Meeting was called to order at 6:32 pm by Barbara.

**Opening Prayer:** Pastor Tim offered the opening prayer.

Agenda approved by consensus.

Approved minutes from August 6 by consensus.

### **Minster's report:**

A governing board meeting will be held on Monday, Sept 14. The first 10 people to RSVP will be able to attend in person, and all others would be looped in on zoom. The discussion will cover approving a spending proposal to present at a congregational meeting, tentatively on Sept 27. The meeting would potentially be outside with a short outdoor service beforehand. The recorded service will still occur on that day as well. Elizabeth and Greg are working on a spending proposal. Another topic to present to the governing board would be coming up with policies on using the church building for in-person events.

When Pastor Tim is in the church, many people are knocking on the door to ask for assistance. He tries to steer them in the best direction to get help. Barbara asked whether he needs more emergency funds.

Letters were sent out about members having access to the Internet. Only a handful of responses came in regards to not having access. More responses came to ask to sign up for online giving.

### **Music Director's Report:**

Michael's proposed budget for the next quarter will be expanded to include the third quarter of the year. It includes

- More funding to pay for guest musicians, and will include expenses for Easter.
- Funding for new contract for the copy machine (will be added into budget when Michael gets information from Elisabeth).
- Funding to renew licensing for choir music.
- Funding to increase VET budget \$50-100.

Budget guesstimate is around \$4500.

Designated Fund report will come from Elisabeth. Pastor Tim said reasonable guesses should be put in the budget. There is money in the budget to move around if needed. We have done fundraising in the past for Choir Scholars and for Candlelight (bake sale and meatball sale). Is there anticipation of another fundraiser? There is flexibility in the budget.

For the “when are we coming back to church?” question, do we need to wait for the governing board to meet again after this month to approve when we come back to church? Governing board could pass a motion that we don’t have to wait until they meet again to start church in person if they approve the process prior to their next meeting.

Michael has eleven people for the virtual choir piece.

Restarting Hand bell choir is feasible if participants take precautions during practice and performance.

Laura suggested we use the money we have to make what we can do as special as possible.

Update on the camera equipment that has arrived – the robotic camera has been tested and will likely be installed on the balcony ledge. It is inconspicuous and very nice. It is remote controlled with a joy-stick and can be used in recording remote services. Michael will look for volunteers to learn how to use it.

Comcast broadcast – Michael is trying to contact Donna Scott to get it on the schedule. We would like it to premiere on a Sunday, which is different from the usual rotation.

No new business.

The meeting was adjourned at 7:10

The next meeting is scheduled for Thursday, October 1st at 6:30 pm.